

MEMORANDUM

TO: All Counsel and Litigants

FROM: San Luis Obispo Superior Court

RE: CourtCall Telephonic Appearances

The judges of the San Luis Obispo Superior Court allow the use of CourtCall to conduct telephonic appearances by counsel (“CourtCall Appearances”) in certain nonevidentiary hearings, including Status Conferences, Trial Readiness Conferences, Orders To Show Cause, law and Motion matters and certain Family Law, Probate and Ex Parte matters. **AS EACH JUDGE’S USE MAY VARY, CONTACT COURTCALL FOR DETAILS.** We hope that this will make your practice more productive and enjoyable and will reduce the cost of litigation.

Counsel may make a CourtCall Appearance by calling CourtCall, NOT LESS THAN FIVE (5) COURT DAYS PRIOR TO THE HEARING DATE OR 5:00 PM ON THE COURT DAY PRIOR TO THE HEARING WHERE THERE IS A TENTATIVE RULING, and paying a fee of \$60.00 for each CourtCall Appearance. For example, the submission and payment for a CourtCall Appearance on November 9th must be made not later than November 2nd. Required submission and payment procedures are detailed within the accompanying instruction sheet entitled: “**How to Use CourtCall.**”

A CourtCall Appearance is made as part of a Court’s regular calendar and all counsel who have timely filed their request form and paid the fee may appear by dialing the courtroom’s dedicated toll free teleconference number, and access code (if any) which will be provided by CourtCall, LLC on the confirmation faxed to your office. A pre-hearing check-in will occur five minutes prior to the scheduled hearing time. A CourtCall Appearance is voluntary and may be made without consent of the other party or advance consent of the Court, which, however, reserves the right to reject any request. In matters where only one party elects to make a CourtCall Appearance, the matter will be heard on the Court’s speakerphone.

The CourtCall Calendar shall be conducted in conformity with state law and rules of court. Request forms are now completed by staff from the CourtCall Program by calling CourtCall, LLC at (310) 342-0888 or (888) 88-COURT. For information about CourtCall please call CourtCall, LLC, not the participating courtrooms!!